For Academic Affairs and		
Research Use Only		
Proposal Number		
CIP Code:		
Degree Code:		

# **NEW CERTIFICATE PROGRAM FORM**

(Also requires Arkansas Department of Higher Education (ADHE) approval)

## [] Undergraduate Curriculum Council

## [X] Graduate Council

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Annette Hux Department Curriculum Committee Cha	10/17/2022 iir	Amanda Lambertus COPE Chair (if applicable)	1/24/2023
Annette Hux Department Chair	10/17/2022	Mary Jane Bradley Head of Unit (if applicable)	1/24/2023
Joanna Grymes College Curriculum Committee Chair	12/14/2022	Undergraduate Curriculum Council Chai	Enter date r
Mary Jane Bradley College Dean	12/19/2022	Graduate Curriculum Committee Chair	Enter date
General Education Committee Chair (if a	Enter date applicable)	Len Frey	3/3/23

- 1. Contact Person (Name, Email Address, Phone Number) Annette Hux, ahux@astate.edu, 870-972-3062
- 2. Name of proposed Certificate Program (Program must consist of 6-21 semester credit hours): Adult Education
- **3. Proposed effective date:** Spring 2023

### 4. Reason for proposed program implementation:

The Educator Preparation Provider (EPP) conducts an annual needs assessment of all programs offered in the state. The EPP, along with A-State Online Services, has identified a need for an additional online synchronous program in Adult Education to provide educators with the opportunity to improve their professional knowledge by adding a certificate. This program will provide relief in an identified shortage area.

#### 5. Provide the following:

a. Curriculum outline - List of courses in new program – Underline required courses

ELAE 5513, Introduction to Adult Education ELAE 5523, Psychology of the Adult ELAE 5533, Methods and Materials for the Adult Learner ELAE 5543, Teaching Reading to Adults ELAE 5553, Practicum in Adult Education ELAE 6543, Administration and Supervision of Adult Education

#### b. Total semester credit hours required for proposed program

12 hours for a person holding a valid Arkansas teacher's license. An 18-hour program for a person not holding a valid Arkansas teacher's license.

c. New courses and new course descriptions

Not Applicable

d. Program goals and objectives

The purpose of the program is to provide continuing training for teachers who desire additional credentials for educating adult learners.

e. Expected student learning outcomes

From the Arkansas Adult Education Teacher Competencies:

- 1. Monitor and manage student learning and performance data
- 2. Plan and deliver high-quality, evidence-based instruction
- 3. Effectively communicate to motivate and engage learners
- 4. Pursue professionalism and continually build knowledge and skills
- 5. Field Experience
- f. Documentation that the program meets employer needs

The Educator Preparation Providers (EPP) conducts annual needs assessments of all programs offered in the state. According to the needs assessments, there is an identified need for an online Adult Education Program to better serve those seeking adult education certification and thus provide adults across Arkansas and the nation access to programs to continue their education. Not only will adults in Arkansas have more access to educational programs, but so will others across the nation. Thus, improving the lives of Arkansans and others.

- g. Student demand (projected enrollment) for proposed program 5-20 students
- h. Program approval letter from licensure/certification entity, if required (attach)
- i. Name of institutions offering similar programs and the institution(s) used as model to develop proposed program

Not Applicable (no known similar programs)

j. Proposed program review date (within 10 years of program implementation)

Programs are reviewed by the state on a 5 year basis and every 7 years CAEP Council reviews all licensure programs.

- 6. Will this program be offered:
  - a. Traditional/Face-to-face NO
  - b. Distance/Online YES
    - i. If yes, indicate mode of distance delivery, and the percentage of courses offered via this modality (<50%, 50-99%, or 100%). 100%
    - ii. If online, will it be offered through Global Initiatives/Academic Partnerships (AP)? YES
  - c. Concurrent (High School Students) NO Enter text...
- 7. Will this program be offered off-campus? NO
  - a. If yes, identify the off-campus location Enter text...

## **Bulletin Changes**

## Instructions

Please visit <u>http://www.astate.edu/a/registrar/students/bulletins/index.dot</u> and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.

\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.

# **Adult Education**

Graduate Certificate

Students seeking Adult Education licensure should meet with an Adult Education advisor in the College of Education and Behavioral Science, Department of Educational Leadership, Curriculum, and Special Education. A 12-hour program of study is required for Adult Certification if the person holds a valid Arkansas teacher's license.

If a person does not hold a valid Arkansas teacher's license, an 18-hour program of study is required.

### 12 hour program of study for a person who holds a valid Arkansas Teaching license

University Requiremen	ts:
See Graduate Degree P	olicies for additional information

Required Courses:	Sem. Hrs.
ELAE 5513, Introduction to Adult Education	3
ELAE 5533, Methods and Materials for the Adult Learner	3
ELAE 5553, Practicum in Adult Education	3
ELAE 6543, Administration and Supervision of Adult Education	3
Sub-total	12
Total Required Hours:	12

18 hour program of study for a person who does NOT hold a valid Arkansas Teaching license

University Requirements: See Graduate Degree Policies for additional information

Required Courses:	Sem. Hrs.
	<mark>3</mark>
ELAE 5513, Introduction to Adult Education	
ELAE 5523, Psychology of the Adult	<mark>3</mark>
ELAE 5533, Methods and Materials for the Adult Learner	<mark>3</mark>
ELAE 5543, Teaching Reading to Adults	<mark>3</mark>
ELAE 5553, Practicum in Adult Education	<mark>3</mark>
ELAE 6543, Administration and Supervision of Adult Education	<mark>3</mark>
Sub-total	<mark>18</mark>
Total Required Hours:	<mark>18</mark>